English Communication Skills



Tests

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Name: _____

Date: _____ Grade: _____

English

CHAPTER 1 TEST

Congratulations! You have completed the chapter! **Answer the following questions to test your understanding of the material. When you are finished, hand in your test to your teacher. <u>Each answer is worth 1.08 points.</u>**

FROM THE VIGNETTES

Multiple Choice: Choose the correct answers.

1. Earnest Shackleton was known for his endurance because he _____.
   (a) was a marathon runner who finished 14 marathons despite his handicaps
   (b) kept working on his inventions even though he failed often
   (c) endured cold and hardship at the South Pole to save his men
   (d) realized he could not conquer the cold of the South Pole
2. Eli Whitney applied the character quality of diligence when he_____.
   (a) deferred pleasure to go to college and later invented the Cotton Gin
   (b) diligently worked at getting the vote for women in 1912
   (c) deferred pleasure to go to college and later invented the combine harvester
   (d) diligently pursued his own pleasure rather than go to college
3. Susan La Flesche was best known for being_____.
   (a) the first French woman to graduate from medical school
   (b) the first woman governor of Louisiana
   (c) the first woman of African American decent to graduate from Harvard Law School
   (d) the first American Indian woman to graduate from medical school
4. Derek Parra was the first American of Mexican decent to _____.
   (a) compete for and win a medal in the Olympic Winter Games
   (b) complete his high school education in under three years
   (c) win a spot on the United States Olympic ice skating team
   (d) be appointed to the Supreme Court

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5. Mr. Jackson wanted Ronnie to read good books because_____.

   (a) it would keep him out of trouble

   (b) he didn't think Ronnie knew what good books were

   (c) he knew reading good books would cultivate a love of learning

   (d) Ronnie's education up to that point was lacking

6. Grandpa compared Tyrone to a _____.

   (a) young hawk (b) young chicken (c) young eagle (d) young duck

WORD POWER!

Multiple Choice: Place an "X" next to the sentence that best uses the vocabulary word(s).

7. _____ ***Perseverance*** is best demonstrated by keeping on going even when things get difficult.

   _____ ***Perseverance*** means knowing when to quit before something dangerous happens.

8. _____ Lewis and Clark used their ***encompassing*** skills to locate Puget Sound.

   _____ Investigation of the lives of great national leaders, reveals an ***encompassing*** chord of faith.

9. _____ Travis applied ***Versatile™*** brand ceramic tiles to the ballroom floor.

   _____ Pronouns are very ***versatile*** words that function in many ways.

10. _____ A tall cedar fence bordered the ***perimeter*** of the property.

    _____ Charlie thought it best to store the ***perimeter*** and other measuring devices in the cabinet.

11. _____ People who base their political decisions on ***supposition*** make poor decisions.

    _____ Peter ***suppositions*** supplies from all over the country for his latest inventions.

12. _____ Having a good ***credibility*** score is necessary to secure a home loan.

    _____ Susan lost ***credibility*** when she was caught lying.

13. _____ Can you ***authenticate*** this saddle to be the one ridden by Teddy Roosevelt?

    _____ Sensitive documents are ***authenticated*** by running them through a shredder.

14. _____ One type of ***covenant*** is the solemn promise of marriage "until death do us part."

    _____ Martha bought a ***covenant***, which covered the table, 4 chairs, and a center piece.

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ENGLISH COMMUNICATION SKILLS

Matching: Choose the correct answers.

15. _____ nouns — (a) name persons, places, and things you can see and touch
16. _____ proper nouns — (b) begin with lowercase letters and name general persons, places, things, and ideas.
17. _____ common nouns — (c) a combination of two distinct words with a more specific meaning
18. _____ concrete nouns — (d) name persons, places, things, and ideas
19. _____ abstract nouns — (e) names groups of people, animals, or things
20. _____ compound nouns — (f) name things which cannot be seen or touched
21. _____ collective nouns — (g) begin with uppercase letters and name specific persons, places, things, and ideas.

Matching: Choose the correct answers.

22. _____ singular nouns — (a) replaces a noun
23. _____ plural nouns — (b) renames a noun
24. _____ appositives — (c) name more than one person, place, thing, or idea
25. _____ pronouns — (d) name one person place, thing, or idea

Matching: Choose the correct answers.

26. _____ First person — (a) he, him, his, she, her, hers, they, them, their, theirs, it, its
27. _____ Second person — (b) I, me, we, us, my, mine, our, ours
28. _____ Third person — (c) you, yours, yours

Matching: Choose the correct answers.

29. _____ possessive pronouns — (a) used to refer to no one or nothing in particular
30. _____ relative pronouns — (b) used to ask questions
31. _____ reflexive pronouns — (c) shows how one part of the sentence relates to another
32. _____ demonstrative pronouns — (d) used to show ownership
33. _____ interrogative pronouns — (e) refers back to a specific noun or pronoun mentioned earlier in the sentence
34. _____ indefinite pronouns — (f) replace nouns that function as the subject of the sentence

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Multiple choice: Place and "X" next to each correct answer (choose all that apply).

35. Shackleton's men were glad to be rescued. The word *men* is what kind of noun?

_____(a) common _____(b) proper _____(c) concrete

_____(d) abstract _____(e) singular _____(f) plural

36. Father offered thanks for God's protection during the storm. The word *thanks* is what kind of noun?

_____(a) common _____(b) proper _____(c) concrete

_____(d) abstract _____(e) singular _____(f) plural

37. Grandpa told Tyrone not to listen to the "chickens" in his life. The word *Grandpa* is what kind of noun?

_____(a) common _____(b) proper _____(c) concrete

_____(d) abstract _____(e) singular _____(f) plural

38. Septembers come around each year and mark the beginning of school. The word *Septembers* is what kind of noun?

_____(a) common _____(b) proper _____(c) concrete

_____(d) abstract _____(e) singular _____(f) plural

Fill in the blank: Write the correct answers from the Word Bank. Some answers will be used more than once.

WORD BANK							
i	*es*	*f*	*v*	*s*	*fe*	consonant	vowel

39. Form the plural of most nouns by adding _____.

40. Form the plural of nouns ending in *s, sh, ch, x,* or *z* by adding _____.

41. Form the plural of an "F" noun by changing the *f* or *fe* to _____and adding *es*.

42. Form the plural of an "F" noun by keeping the _____ or _____and adding *s*.

43. Form the plural of an "O" noun with a _____ just before the "O" by adding *es*.

44. Form plural of "O" nouns borrowed from other languages by adding _____, regardless of whether a consonant or vowel comes before the *o*.

45. Form the plural of an "O" noun with a _____ just before the "O" by adding *s*.

46. Form the plural of a "Y" noun with a consonant just before the *y*, by changing the *y* to _____ and adding _____.

47. Form the plural of a "Y" noun with a vowel just before the *y*, by keeping the *y* and adding _____.

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Make the following nouns plural.

48. Prospect_____
49. Box_____
50. Wolf_____
51. Roof_____
52. Hero_____
53. Taco_____
54. Radio_____
55. Family_____
56. Boy_____

Matching: Choose the correct answers.

57. _____ tense	(a) a verb in its simplest form
58. _____ action verbs	(b) verbs which do not show action
59. _____ state-of-being verbs	(c) formed by adding *–ing* to a present tense verb
60. _____ auxiliary verbs	(d) usually end in *–ed* and may be the same as past tense
61. _____ infinitive	(e) verbs which show action
62. _____ past participle	(f) time when something happened (past, present, future)
63. _____ present participle	(g) help communicate when an event took place

Multiple Choice: Identify the underlined verb as "action" or "state-of-being."

64. Derek Parra <u>skated</u> until closing time.
    (a) action (b) state-of-being
65. Angry bees <u>swooped</u> down on their unsuspecting victim.
    (a) action (b) state-of-being
66. The Cotton Gin <u>was</u> an important invention, which revolutionized the textile industry.
    (a) action (b) state-of-being
67. Mr. Jackson <u>pointed</u> to a stack of books.
    (a) action (b) state-of-being
68. Susan <u>was</u> the daughter of Chief Joseph.
    (a) action (b) state-of-being

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Multiple Choice: Choose the correct answer from the Word Bank. Some answers will be used more than once.

WORD BANK		
Adverbs	Adjectives	Articles

69. _____modify nouns, pronouns or adjectives.

70. _____ are the tiny adjectives the, a, and an.

71. _____ tell what, when, how, and to what extent.

72. _____ tell which one, what kind, and how many.

73. _____ modify verbs, adjectives, or adverbs

Multiple choice: Choose the correct answer.

74. _____Ano Domini	(a) seize the day
75. _____Bona Fide	(b) Holy Faith
76. _____Carpe Diem	(c) always faithful
77. _____Santa Fe	(d) year of our Lord
78. _____Semper Fidelis	(e) in good faith or sincerely

LIFE PRINCIPLES

Multiple Choice: Choose the best meaning for each Life Principle.

79. Successful people persevere beyond what they thought they could endure. _____

(a) Successful people always want more than they have.

(b) Successful people keep trying even when they think they can't go any more.

(c) Success is measured by how much you persevere and endure.

(d) Successful people think they can endure more than they can persevere.

80. Wise people search beyond supposition to identify truth. _____

(a) Wise people look beyond truth to understand superstition.

(b) Searching for supposition comes before finding truth.

(c) Supposition won't get you as far as truth.

(d) Wise people look for truth instead of depending on what they think.

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81. If you want to initiate change, lead by example. _____

(a) Leading can make changes in your example.

(b) If something is to change, do something about it yourself.

(c) Leadership comes before change and is an example of waiting.

(d) Find someone to follow if you want to see change.

82. What you say and do documents your character, and defines who you are.

(a) You become how you act and that is how others know you.

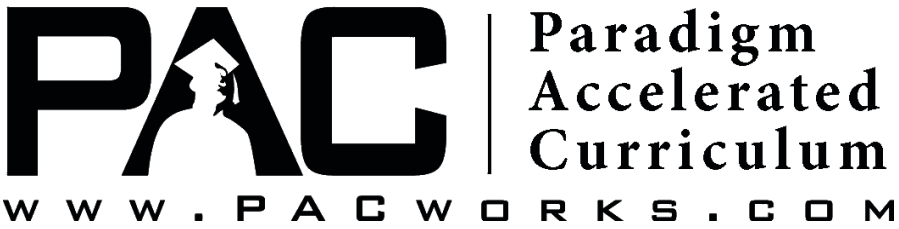
(b) Documentation of your character is the definition of your behavior.

(c) Character is more important than how you act.

(d) You can act any way you wish and still have good character.

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Name: _____

Date: _____ Grade: _____

English

CHAPTER 2 TEST

Congratulations! You have completed the chapter! **Answer the following questions to test your understanding of the material. When you are finished, hand in your test to your teacher. <u>Each answer is worth 1.32 points.</u>**

FROM THE VIGNETTES

Matching: Choose the correct answers.

1. _____John Eliot	(a) System of mail delivery in the American West
2. _____James Oglethorpe	(b) Shoshone Indian girl who helped Lewis and Clark
3. _____Vince Mazza	(c) World's greatest space scientist
4. _____John Paul Jones	(d) Became an honored teacher despite many difficulties
5. _____Florence Nightingale	(e) Founding Father with a mind for science and religion
6. _____Sacagawea	(f) Founded to train ministers of the Gospel
7. _____Brad Cohen	(g) Ship captured by North Korea and currently a museum
8. _____Pony Express	(h) Saved his crew and aircraft from crashing
9. _____Harvard College	(i) Made nursing an honorable profession
10. _____*U.S.S. Pueblo*	(j) Father of the American Navy
11. _____Benjamin Franklin	(k) Founded the Georgia Colony and designed Savannah
12. _____Wernher Von Braun	(l) Translated the Bible into the Algonquin language

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WORD POWER!

Matching: Choose the correct definitions for the Vocabulary words.

13. _____ ***Tedious***	(a) Warning
14. _____ ***Replete***	(b) Way of thinking
15. _____ ***Conducive***	(c) Started
16. _____ ***Perspective***	(d) Full
17. _____ ***Profanity***	(e) Detailed; tiresome
18. _____ ***Pervasive***	(f) Favorable
19. _____ ***Ordinances***	(g) Common
20. _____ ***Philosophy***	(h) Viewpoint
21. _____ ***Admonition***	(i) Bad language
22. _____ ***Instigated***	(j) Laws

ENGLISH COMMUNICATION SKILLS

Fill in the blank: Choose the correct answers from the Word Bank. Some words may be used more than once.

WORD BANK

Complete Predicate Object of a preposition Compound Appositive
Simple Predicate Direct Object Adjective Complete subject Noun
Indirect object Predicate Nominative Simple subject

23. The _____ is the noun or pronoun that is doing something in the sentence.

24. The _____ is all the information in a sentence before the verb.

25. A (an) _____ renames the subject and is set apart from the rest of the sentence by commas.

26. When more than one noun is doing something, the simple subject is called a _____ subject.

27. The _____ is what the noun or pronoun is doing in the sentence.

28. The _____ is all the information in a sentence including the verb.

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WORD BANK				
Complete Predicate	Object of a preposition	Compound	Appositive	
Simple Predicate	Direct Object	Adjective	Complete subject	Noun
Indirect object	Predicate Nominative	Simple subject		

29. Two nouns that appear in the complete subject are the _____ _____ and the _____.

30. Four nouns that appear in the complete predicate are the _____ _____, _____, _____, and _____ _____.

Multiple Choice: Choose the correct type of noun for each underlined word or words.

31. Wise youth pay attention, follow directions, and complete their work. _____

(a) Appositive (b) Direct object (c) Indirect object
(d) Object of a preposition (e) Predicate Nominative (f) Simple Subject

32. The crew taught John many lessons._____

(a) Appositive (b) Direct object (c) Indirect object
(d) Object of a preposition (e) Predicate Nominative (f) Simple Subject

33. General James Oglethorpe, the leader of the Georgia Colony, designed Savannah. _____

(a) Appositive (b) Direct object (c) Indirect object
(d) Object of a preposition (e) Predicate Nominative (f) Simple Subject

34. Jones took command of a new ship. _____

(a) Appositive (b) Direct object (c) Indirect object
(d) Object of a preposition (e) Predicate Nominative (f) Simple Subject

35. The cold became a threat to their safety. _____

(a) Appositive (b) Direct object (c) Indirect object
(d) Object of a preposition (e) Predicate Nominative (f) Simple Subject

36. Harvard made rules for their students to follow._____

(a) Appositive (b) Direct object (c) Indirect object
(d) Object of a preposition (e) Predicate Nominative (f) Simple Subject

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Fill in the blank: Write the correct answer from the Word Bank

WORD BANK			
Dependent	Clause	Independent	Phrase

37. A group of words that does not make a complete sentence and does not have both a subject and a verb is called a _____.

38. A group of word containing both a subject and a verb is called a _____.

39. A (an) _____clause is a group of words expressing a complete thought that could stand alone as a sentence.

40. A (an) _____clause is a group of words that does not express a complete thought and cannot stand alone as a sentence.

Multiple Choice: Choose the correct type of clause for each underlined group of words.

41. Because she cared for her patients selflessly, Florence was respected.

(a) Independent Clause (b) Dependent Clause

42. Florence was a key person who showed nursing was an honorable profession.

(a) Independent Clause (b) Dependent Clause

Fill in the blank: Write the correct answer using the Word Bank

WORD BANK					
Complex	Coordinating	Simple	Correlating	Compound	Subordinating

43. A _____ sentence is an independent clause added to a dependent clause.

44. A _____ sentence is also known as an independent clause.

45. A _____ sentence contains two or more simple sentences put together.

46. _____ conjunctions appear in pairs and show how two or more things work together.

47. _____ conjunctions connect words, phrases, and clauses of unequal value.

48. _____ conjunctions join words, phrases, and clauses of equal value.

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True/False: Write the correct answer.

49. _____ A prepositional phrase may have both a subject and a verb.

50. _____ A prepositional phrase begins with a preposition.

51. _____ A prepositional phrase ends with a noun or pronoun called the object of the preposition.

52. _____ The main reason to identify prepositional phrases is so you can strip them away and identify the basic sentence.

Mark an "X" by sentences that use the underlined word correctly.

53. _____ I have a headache and don't feel good.

54. _____ Please lay the books on the desk before you leave.

55. _____ The plane was functioning well before getting hit by enemy fire.

56. _____ She will lie down for a nap.

Underline the prefixes and suffixes in the following words. Some words may have more than one.

57. Reconstruct

58. Highly

59. Publisher

60. Transport

61. Achievement

62. Provider

Fill in the blank: Write the correct answer from the Word Bank.

WORD BANK					
Simile	Metaphor	Hyperbole	Personification	Euphemism	Synecdoche

63. _____ adds human qualities to ideas or things that are not living.

64. _____substitutes a mild or indirect word to avoid saying something embarrassing or unpleasant.

65. _____uses the words "like" and "as" to compare two things.

66. _____uses a part to represent the whole, or whole to represent parts.

67. _____uses exaggeration to add effect or emphasis.

68. _____compares two things that are very different, but have some similarities.

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LIFE PRINCIPLES

Multiple Choice: Choose the best meaning for each Life Principle

69. Courage doesn't always roar. Sometimes courage is the little voice at the day that says, "I'll try again tomorrow."_____

(a) Courage gets discouraged with today and decides to wait until tomorrow.

(b) Courage is usually loud, but sometimes quiet and retiring.

(c) Courage can be the sheer determination not to give up when faced with difficulty.

(d) Courage is quiet and often procrastinates until tomorrow.

70. Success isn't measured by the position you reach in life; it is measured by the obstacles you overcome._____

(a) Success does not depend on position in life, but rather what you have to overcome to get there.

(b) Success does not depend on position, but on the location of obstacles.

(c) Success comes not from obstacles overcome, but how hard you worked to get there.

(d) Working hard and avoiding obstacles is the measure of success.

71. Actions speak louder than words._____

(a) If you want people to notice your actions, speak loudly.

(b) People make assumptions about your character based on the way you behave.

(c) Speaking is the best way for people to know about your character.

(d) What you say is more important than what you do.

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Name: _____

Date: _____ Grade: _____

English

CHAPTER 3 TEST

Congratulations! You have completed the chapter! **Answer the following questions to test your understanding of the material. When you are finished, hand in your test to your teacher. <u>Each answer is worth 1.22 points.</u>**

FROM THE VIGNETTES

Matching: Choose the correct answers.

1. _____ Henry Ford	(a) First US Deputy Marshall of African American descent
2. _____ Thomas Edison	(b) Young prodigy honored by General George Washington
3. _____ Wise couples	(c) Wrote a poem about manhood for his son
4. _____ Brother	(d) Invented the Model T Ford
5. _____ Bass Reeves	(e) Do not harm, defraud, or use each other inappropriately
6. _____ Rudyard Kipling	(f) Kept trying even when experiments failed
7. _____ Phyllis Wheatley	(g) Took responsibility and made a hard decision like a man

WORD POWER!

Matching: Choose the correct definitions for the Vocabulary words.

8. _____ ***Emulate***	(a) Imitate
9. _____ ***Innovative***	(b) Suggest
10. _____ ***Resourceful***	(c) Purpose or future
11. _____ ***Void***	(d) Variety or type
12. _____ ***Abstinence***	(e) Inventive and original
13. _____ ***Destiny***	(f) Imaginative
14. _____ ***Genre***	(g) Confine or hold back
15. _____ ***Evoke***	(h) Without
16. _____ ***Restrain***	(i) Not involved in sexual activities

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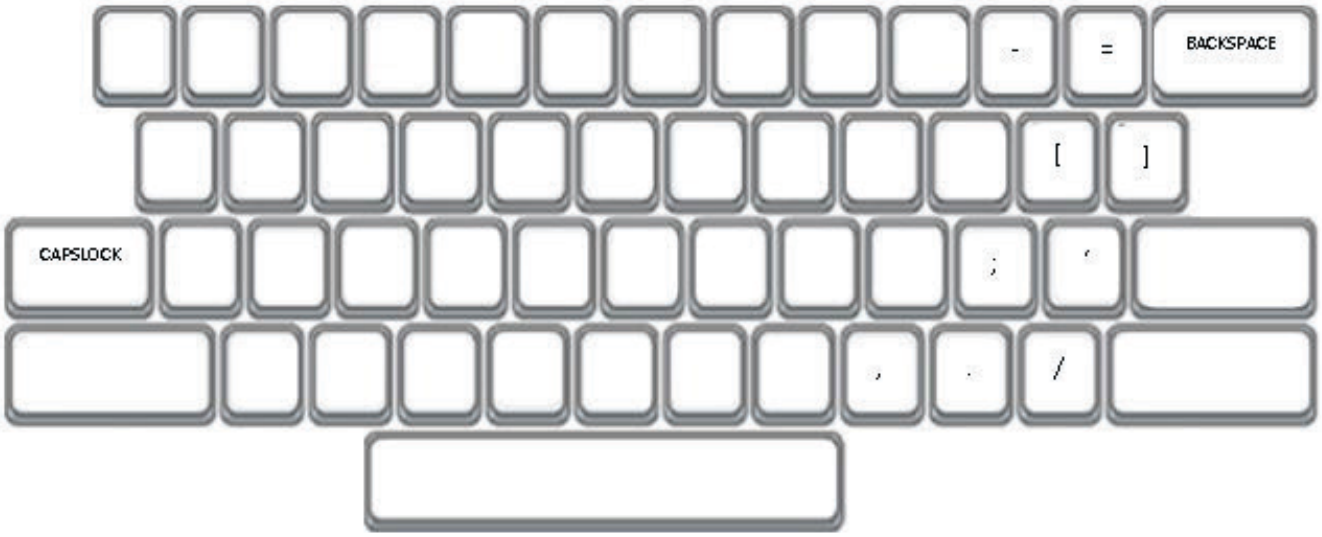
ENGLISH COMMUNICATION SKILLS

Matching: Choose the correct answers

17. _____Homonym (a) Sound the same, spelled differently, different meaning
18. _____Homophone (b) Words with the same or similar meaning
19. _____Homograph (c) Words with opposite meaning
20. _____Synonym (d) Spelled the same, sound the same, different meaning
21. _____Antonym (e) Spelled the same, sound different, different meaning

Fill in the blank: Properly label the keyboard with letters, numbers, and words.

22.



Matching: Choose the correct answers

23. _____Direct quotation (a) Placed after declarative and imperative sentences
24. _____Question mark (b) May replace the coordinating conjunction and
25. _____Exclamation mark (c) Join two words or provide separation
26. _____Period (d) Placed after exclamatory sentences
27. _____Colon (e) Indicate a pause
28. _____Semicolon (f) Someone's exact words
29. _____Hyphens (g) Placed after interrogative sentences
30. _____Commas (h) Introduces an explanation, series, long quotations, and separates Biblical citations, ratios, and time

True/False: Write the correct answer

31. _____ Histories are works of nonfiction.

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32. _____ Poetry are works of fiction.

33. _____ Most movies are works of fiction.

34. _____ Biographies are works of nonfiction.

35. _____ Autobiographies can be written long after the person is dead.

36. _____ A biography is a story written about someone else's life.

37. _____ Characters are the participants in a drama.

38. _____ Plot refers to the story line of a drama.

39. _____ Rhythm is called the meter of a poem.

40. _____ Sonnets are long poems about heroes.

LIFE PRINCIPLES

Multiple Choice: Choose the <u>best</u> example for each Life Principle.

41. Our greatest weakness lies in giving up. The most certain way to succeed is always to try just one more time. An example of this is _____.

(a) A baby learning to walk falls, then gets back up to try again.

(b) A Lego creation doesn't work right and the child goes outside to play.

(c) A teen has difficulty with an assignment and plays video games instead.

(d) A college student fails a class and changes her major to something easier.

42. Noble people never take advantage of another person for personal benefit or pleasure. Which of the following is **NOT** an example of this principle?

_____

(a) Sarah found a wallet and returned it to its rightful owner.

(b) Wilson pointed out that he had been charged for only one ball instead of two.

(c) The class bully picks on Evan, again.

(d) Tonya tells the truth about the broken vase even when she could have blamed it on her sister.

43. True love meets the needs of others without expecting anything in return. An example of this might be_____.

(a) Tonya's boyfriend suggests that she sneak out late at night to meet him.

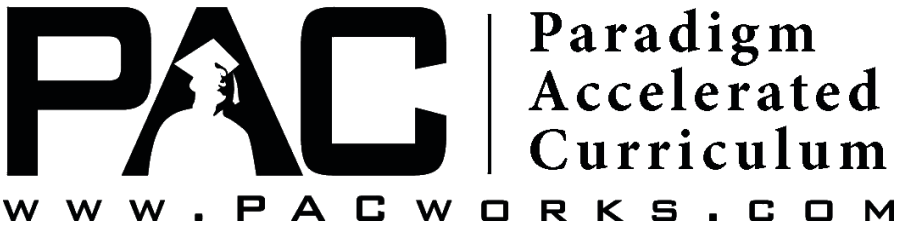
(b) Tommy hopes the widow across the street doesn't find out he mowed her lawn.

(c) Kalista does an assignment for the popular girl, in hopes of being her friend.

(d) Cindy told Mom she would washed dishes and fold clothes if Mom would take her shopping.

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Name: _____

Date: _____ Grade: _____

English

CHAPTER 4 TEST

Congratulations! You have completed the chapter! **Answer the following questions to test your understanding of the material. When you are finished, hand in your test to your teacher. <u>Each answer is worth 1.56 points.</u>**

FROM THE VIGNETTES. Matching: Choose the correct answers.

1. _____ Stephen F. Austin	(a) Dyslexic girl who found hope
2. _____ Daniel	(b) Reassured daughter regarding normal development
3. _____ Carrie	(c) Took notes which became the U.S. Constitution
4. _____ Dorothy Kamenshek	(d) Advisor to kings
5. _____ Signalman Staples	(e) Led colonists to Texas
6. _____ Mennonites	(f) Played professional baseball
7. _____ Madison & Hamilton	(g) Brought Turkey Red from Russia
8. _____ Mrs. Baker	(h) Saved twice by a lifejacket his mother worked on

WORD POWER! Matching: Choose the correct definitions for the Vocabulary words.

9. _____ ***Commemorate***	(a) Make up for something lacking
10. _____ ***Vociferous***	(b) Difficult and demanding
11. _____ ***Plethora***	(c) Unique
12. _____ ***Invariably***	(d) Number facts
13. _____ ***Rigorous***	(e) Group of people who represent others
14. _____ ***Compensate***	(f) Precise or careful
15. _____ ***Correlation***	(g) Lots and lots
16. _____ ***Distinctive***	(h) Remember or memorialize
17. _____ ***Facilitate***	(i) Usually or always
18. _____ ***Delegation***	(j) Loud and determined
19. _____ ***Meticulous***	(k) Link or relationship
20. _____ ***Statistics***	(l) Help or simplify

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ENGLISH COMMUNICATION SKILLS

True/False: Write the correct answer.

21. _____The first step in handwriting success is the set-up of your writing area.
22. _____Right-handed writers tilt writing paper slightly to the left.
23. _____Left-handed writers tilt writing paper slightly to the left.
24. _____The size of lowercase letters is generally the same size as uppercase letters.
25. _____Beautiful handwriting is not only consistent in size and shape, but also maintains a slight tilt to the right.
26. _____A good note-taker can multitask.
27. _____The best way to take notes is by hand.
28. _____The act of writing by hand helps you remember information for longer periods of time.
29. _____The goal of notetaking is to write everything the speaker says.
30. _____Bullet points, Cornell notes and outlines are all good ways to take notes.

Matching: Choose the correct definitions for the abbreviations or symbols.

31. _____ &	(a) For example
32. _____ w/	(b) Because
33. _____ b/c	(c) As soon as possible
34. _____ e.g.	(d) And
35. _____ ASAP	(e) With

Fill in the blank: Identify and write the parts of a letter on the lines on the next page. Use the word bank.

WORD BANK			
Closing	Recipient's address	Date	Sender's address
Sender's signature	Body	Sender's name	Greeting

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Richard Lewis

123 Blakely Drive

Houston, Texas 77379

(123)456-7890

36. _____

Mr. Henry Craft

Quitman Technologies

4682 Quitman Lane

Austin, Texas 77909

37. _____

May 31, 2016

38. _____

Dear Mr. Craft,

39. _____

Thank you for taking the time to discuss the Assistant Manager position with me. After meeting with you and observing operations at Quitman Technologies, I am convinced that my qualifications and future goals are a good match with your needs. In addition to my technical qualifications, I bring with me excellent work ethics and judgement.

I particularly appreciated the time you took to acquaint me with your company. This speaks well of your management style. It is no wonder Quitman Technologies has such remarkable employee retention. I am confident that I can learn a great deal from you.

I look forward to hearing from you concerning how I can become part of your wonderful organization and will await your call. Again, thanks for your time and consideration.

Sincerely,

40. _____

Richard Lewis

41. _____

Richard Lewis

42. _____

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Place an "X" by the elements of a formal letter that are used in the example letter on the previous page.

43. _____ Reason for writing

44. _____ Provide information

45. _____ Ask for information

46. _____ Make requests

47. _____ Thanksgiving

48. _____ Indicate future action

49. _____ Offer help

50. _____ Final statements

True/False: Write the correct answer to indicate whether the strategies listed below help dyslexics compensate for difficulty with written words.

51. _____ Separate dyslexics from normal students.

52. _____ Do as much work as possible on computers.

53. _____ Use audio-enhanced dictionaries and curriculum.

54. _____ Use larger fonts for better visibility.

55. _____ Practice writing in cursive.

56. _____ Listen to audiobooks.

57. _____ Use text to speech readers.

58. _____ Limit time allowed to complete tasks.

59. _____ Cover keyboard keys with letters in special fonts.

60. _____ Use speech to text software.

61. _____ Learn a new language.

LIFE PRINCIPLES

Multiple Choice: Choose the <u>best</u> example for each Life Principle.

62. People who study history learn how to avoid mistakes of the past.

(a) Founding Fathers researched how other successful governments worked.

(b) An inventor doesn't keep good records.

(c) Students think that history is a boring topic.

(d) Children decide to not listen to their elders.

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63. Whatever is worth doing at all is worth doing well.

    (a) Charles waits until the night before to study for a test.

    (b) Maria begins working on homework right after school and turns in a neat paper.

    (c) Penny texts her friends during school.

    (d) Xavier spends so much time at football practice that his grades start to slip.

64. A sense of gratitude is an essential character trait of successful people.

    (a) Robert sends a thank you letter as a follow up to a job interview and gets the job.

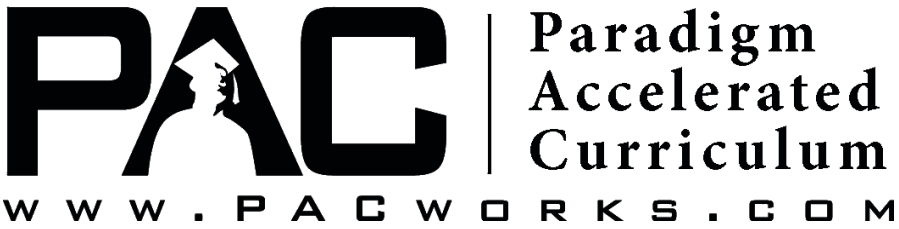
    (b) Rita thanks her customers for their business and gets promoted at work.

    (c) John expresses thanksgiving to veterans and is invited to go on a tour of a B-17.

    (d) All of the above.

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Name: _____

Date: _____ Grade: _____

English

CHAPTER 5 TEST

Congratulations! You have completed the chapter! **Answer the following questions to test your understanding of the material. When you are finished, hand in your test to your teacher. <u>Each answer is worth 1.85 points.</u>**

FROM THE VIGNETTES. Matching: Choose the correct answers.

1. _____ Commodore MacDonald	(a) Discovered that news reports were skewed
2. _____ Dwight D. Eisenhower	(b) Proved that germs exist
3. _____ King David	(c) Colonial officer in the War of 1812
4. _____ Louis Pasteur	(d) Said, "Give me liberty or give me death!"
5. _____ Mr. Hennessey	(e) Encouraged Charles to dream
6. _____ Prof. Tolson	(f) Ask a question about humanity and Deity
7. _____ Tracy	(g) Served as an officer in the United States Army
8. _____ Patrick Henry	(h) Trained the great debaters of Wiley College

WORD POWER! Matching: Choose the correct definitions for the Vocabulary words.

9. _____ ***Protracted***	(a) Logically
10. _____ ***Testimony***	(b) Truth
11. _____ ***Succinctly***	(c) Resolve; bring together; make right
12. _____ ***Universally***	(d) Watchful and cautious
13. _____ ***Proximity***	(e) Long and drawn-out
14. _____ ***Rationally***	(f) Closeness
15. _____ ***Reconcile***	(g) Contradict; invalidate; disprove
16. _____ ***Astutely***	(h) Evidence or proof
17. _____ ***Veracity***	(i) Beliefs
18. _____ ***Assumptions***	(j) Perceptively; wisely; intelligently
19. _____ ***Rebut***	(k) Generally
20. _____ ***Vigilant***	(l) Briefly, using few words

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ENGLISH COMMUNICATION SKILLS

True/False: Write the correct answer.

21. _____ A paragraph is a group of sentences that contains two or more ideas.

22. _____ Each sentence in a paragraph must support the topic or main idea of the paragraph.

23. _____ The sentences in a paragraph must follow each other in random order.

24. _____ One of the best ways to reduce sentence errors is to assure that each sentence has both a noun and a pronoun.

25. _____ Sentence errors can be reduced by checking to see that sentences are not too long and detailed for the reader to follow

26. _____ A run-on sentence occurs when a writer joins two sentences without the correct punctuation or without a conjunction.

27. _____ A rambling sentence occurs when too many sentences are joined with the conjunction *and*.

28. _____ In writings that are longer than one paragraph, start a new paragraph when you are ready to convey a new idea.

Matching: Choose the correct answers.

29. _____ Introduction	(a) Correcting grammar and sentence structure
30. _____ Body	(b) Putting ideas in order
31. _____ Conclusion	(c) Gathering ideas
32. _____ Prewriting	(d) Proves or explains the introduction
33. _____ Planning	(e) States the main idea that will be discussed by a writer
34. _____ Drafting	(f) Closes the discussion of a chosen topic
35. _____ Editing	(g) Rewording and reworking to make improvements
36. _____ Proofreading	(h) Writing the first version of a literary work

Matching: choose the correct definition for each editorial mark

37. _____ =	(a) Means to capitalize
38. _____ ∧ or ∨	(b) Means to make a lowercase letter
39. _____ /	(c) Means to delete punctuation
40. _____ X	(d) Means to insert

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True/False: Write the correct answer.

41. _____ Socrates taught his students to think by teaching them how to debate.

42. _____ Ideas are based upon things assumed to be true.

43. _____ Listening carefully to arguments and thinking critically about underlying assumptions can help people make good decisions.

44. _____ Wise people carefully evaluate what they hear and make decisions based on as much accurate information as possible.

45. _____ Wise people do not allow their emotions to get involved in making important decisions.

46. _____ Inductive reasoning uses specific truths as basis for forming general ideas

47. _____ Deductive reasoning uses generalizations to form ideas about specific things.

48. _____ Fantasies are mistaken beliefs founded upon unsound arguments or false beliefs.

49. _____ Much of modern news reporting has degenerated into a mixture of skewed stories.

50. _____ Speeches given without much advance warning are called impromptu speeches.

51. _____ Circumstances do not define who you are, nor should they confine who you will be.

LIFE PRINCIPLES

Multiple Choice: Choose the <u>best</u> example for each Life Principle.

52. The only way to have a friend is to be one. _____

(a) Jonathan does not want to go to the movies alone, so he invites the boy next door to go with him.

(b) Dante notices Carl is sitting alone at lunch and asks to join him.

(c) Maria chooses to sit with the new girl on the school bus.

(d) All of the above

53. Wise listeners tune into words that are true, pure, lovely, just, and honest. _____

(a) Andrea walked away from her group of friends when they started gossiping.

(b) Ramona changed the radio station when a song with vulgar words began.

(c) Harvey reminded his friends that Carla was somebody's sister and didn't deserve to be spoken about that way.

(d) All of the above

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54. The future depends on what you do today. _____

(a) Working hard and getting good grades can lead to scholarships for college.

(b) Doing what is right now means having no regrets later.

(c) Treat everyone with respect. You never know when you will have to ask one of them for a job.

(d) All of the above

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